

DOCUMENTS REQUIRED FOR CLOSING A COMPANY

1. An Indemnity Bond duly notarized by every director in Form STK-3 (One Indemnity Bond jointly signed by all the directors on the Stamp Paper of Rs. 500/- will suffice).
2. A statement of accounts containing assets and liabilities of the company made up for a day, not more than 30 days before the date of application and certified by a Chartered Accountant.
3. An affidavit duly notarized by every director in Form STK-4 (Separate Affidavits signed by the respective directors on the Stamp Paper of Rs. 100/-).
4. CTC of Board Resolution authorizing the filing of this application.
5. CTC of Special Resolution duly signed by each Director.
6. Proof of Identity and Proof of Address of each Director Duly Certified by a Practicing Professional.
7. In the case of a Company regulated by any other authority, approval of such authority shall also be required.
8. A statement with respect to any pending litigations involving the Company.

